

Woodburn PTA Membership Meeting
Location: Woodburn Cafeteria
September 5, 2024

Welcome

- Jenn welcomed everyone and called the meeting to order at 7:01pm. Board members introduced.

Small group discussions

- What would you like to hear about in PTA meetings, what are you looking forward to and are there any challenges/issues you want to discuss?
- Groups stated they would like to hear about/discuss:
 - 6th graders transition to MS and block schedules, managing their transition to different classrooms
 - Update on new principal hiring process
 - Budget planning and how money is spent in PTA
 - Potential for 2nd conference later in the year for updates on progress
 - Special education and AAP programming
 - How can we expand access to information and events so all of our population is included
 - Off campus events/fundraisers
 - Student panel- hearing their perspective
 - Digital safety
 - What does the PTA do and what events are coming
 - Using meetings to convey parent perspective on specific topics to administrators
 - What can parents do to support staff
 - 70th anniversary events
- Groups state they are looking forward to:
 - Basketball game, gingerbread decorating, spring dance, back to school night, read-a-thon, off campus events

Woodburn PTA Goals and Programming

- Community building, Teacher, staff and school support, Enrichment, Fundraising:
 - Silent auction was a great success, Read-a-thon new this year, link Harris Teeter/box tops for passive income
- Membership update: 75 registered members. We have a good number of teachers/staff signed up- Kat is leading a raffle for a gift basket for them.

Budget Overview and Approval

- 23-24 Financial review showed no deficiencies, few suggestions given. Joyce welcomes volunteers for a financial review committee. We received Virginia PTA Standard of Affiliation today
- Overview of expenses:

- Field trips: currently budgeting for \$30,000, budgeting high this year (under budgeted last year)
- Prior year expenses reconciled (around \$15,000)
- New after school enrichment request from school (\$3,000)
- Classroom support: Teachers have wish-lists, you can directly support your classrooms
- Overview of income:
 - Top income goals: \$10,000 for fun run and silent auction
 - Have already received 15% of direct donation goal
 - Passive income opportunities: box tops- using Joyce's referral code gives the school an extra \$5, extra \$10 if you link/shop Walmart, Givebacks- can link to you credit card
- We are running a deficit budget, hoping to get to point where we make enough to support the budget
- Noted that PTA supports field trip costs. We do not ask students to pay for field trips so that no one is left out. We will be asking this year for suggested donations.

Voting for approval of May 2024 minutes, 23-24 Financial Review and 24-25 Budget

- A motion to approve each was made, the motions were seconded. All three motions were approved.

Principal Updates and Title I Program at Woodburn

- Matt reports that the principal search is ongoing but he is not involved
- Early release Mondays:
 - School needs to know all children have a safe place to go on early release, asking parents to respond. Options are not staying, staying for supervision or no response. No response will default to child is staying at the school.
 - First early release is Sept 16th.
 - SACC is not operating on early release Mondays. Private providers may be open and will need to be confirmed.
 - Buses will leave at 1:05-1:15 return and leave again at 4:05-4:15.
 - Children will be with Matt and Kelly for around 30 minutes in cafeteria for attendance. Specials teachers and other staff will then be responsible for setting up stations in the school. (art, music, physical activity (may include recess), library time, board games/puzzles, story time). Aim is to have no technology time. Kids are not required to have recess on early release day (during 9:05-1:05 block)
- Back to school night: Wed Sept 18th, 6-7:30 pm.
 - Will be two opportunities to meet with class/grade level. Teachers will be available after first two sessions if you have 3+ children.
 - Buses will be provided from Fairmont.
 - The event is aimed for parents and caregivers.
 - Margaret Barns will be available to speak about principal selection.
- Testing:

- Diagnostic testing currently happening. iReady reading 3-6, iReady math grade 1-6, VALLSS Pre-K-2, and select 3
- New early childhood inclusion program (ECIP):
 - We welcomed our first pre-K program this year, ages 3-5. Accommodations: individualized supports, blending all learner's abilities. Access: ensuring access to learning, routines, activities. Run by Ms Marissa
- Safety drills:
 - had our first lockdown drill today, fire drill each month
- Title I:
 - We receive federal funding to supplement school's existing programs. Financial and resource support.. Funds are based on percentage of students eligible for free/reduced lunch.
- Reading:
 - Benchmark Advance. Units are aligned K-6. Unit 1 will launch Sept 17th. Currently teachers are teaching routines.
- Matt addressed question of 2nd conference- FCPS requires fall conference only but doesn't mean we can't have spring conferences

Upcoming Events

- September 17- clean kitchen night at Silver Diner
- September 18- Back to School Night
- September 18- Kitchen of Don Alfredo lunch food truck
- September 27- spirit wear sales close (now open)
- TBD- Pep Rally
- October 18- DC Slices lunch food truck
- October 23- clean kitchen night at Chuck E Cheese
- October 24- lunch food truck
- November 5- no school, election day Bake Sale
- November 14- PTA Membership Meeting #2

Meeting adjourned 8:09 pm

Minutes prepared by Malynda Fender